



Teens, Crime, and
TCC the Community

TEENS, CRIME, AND THE COMMUNITY

YOUTH IN SERVICE



COMMUNITY WORKS REQUIREMENTS CHECKLIST

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This year the national TCC office asked *Community Works* users to follow a few new program requirements. In case you have questions about the new requirements, review the following implementation checklist.

First, in order to become a registered *Community Works* instructor/site you must complete the **Community Works Site Agreement Form**. The Site Agreement Form, available to download from www.ncpc.org/tcc, allows the national office to keep track of all active *Community Works* sites. This form requires the signature of the instructor and administrator of your site, per annum. By completing and submitting this form, sites will receive the TCC *Youth in Service* newsletter, access to the TCC Members Only website materials and resources, technical assistance, and eligibility to receive funds for their *Community Works* class.

After you submit the Site Agreement Form, use the following checklist to make sure that you are following the implementation requirements for the *Community Works* program:

- “ Complete a minimum of 15–25 contact hours teaching the required curriculum sessions:
 - “ Session 2: What Is Crime?
 - “ Session 3: Victims of Crime
 - “ Session 4: Safe and Secure Communities
 - “ Session 6: Our Community’s Resources
 - “ Session 7: Your Conflict Choices
 - “ Session 8: Conflict, Communicating, and Working Together
 - “ Session 10: Designing a Project
 - “ Session 11: Doing a Project
 - “ Two additional topical sessions (Volume Two)
- “ Use community resource people to supplement lessons
- “ Complete a minimum of one youth-led service-learning project
- “ Allow one visit by the state and/or national program staff, if contacted
- “ Complete and return the **Community Works User Survey** form at the conclusion of the class or semester (if teaching a new group of students during the fall and spring semesters, the instructor must complete the forms for each individual class)

By completing the Site Agreement Form and User Survey, you are informing the national TCC office of your implementation status. By implementing according to the requirements listed above, you will be eligible to receive money to support your *Community Works* program. This money is only available to sites that complete all program requirements. The funding opportunities are:

Service-learning Grant

Existing *Community Works* sites are eligible to apply for a service-learning grant if they have submitted their Site Agreement Form as well as the User Survey from the last semester in which they taught *CW*. The \$500 TCC grant supports youth-led service-learning projects and is available four times per year. If you are a new *Community Works* site, and have not yet turned in a User Survey, you can still apply for the grant.

Instructor Stipend

Instructors who have successfully implemented *Community Works* and have completed the Site Agreement Form and User Survey will be eligible to apply for an instructor stipend of \$250 per calendar year. If you have questions regarding the instructor stipend or the service-learning grant, please contact Belén Pereira at bpereira@ncpc.org or 202-261-4152.

FEATURED ON THE WEB

- If you are a *Community Works* instructor who has submitted a *Community Works* Site Agreement Form, but has not received a password for the Members Only site, please contact Debra Eisenman at Deisenman@ncpc.org or 202-261-4116.
- Check out the redesigned McGruff.org for activities and information regarding safety for elementary school-aged children.

TEENS, CRIME, AND THE COMMUNITY

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MARK YOUR CALENDAR!



Martin Luther King, Jr.
Day of Service
January 15, 2007.
For more information,
contact: www.mlkday.gov

National Teen Dating
Violence Awareness and
Prevention Week.
February 5 – 9, 2007.

Child Welfare League of
America, Raising Our
Voices for Children
Conference,
February 26 – 28, 2006
Washington, DC
Contact: www.cwla.org

National Crime Prevention
Council
8th National Conference
on Preventing Crime
October 3 – 5, 2007
Atlanta, GA
Contact:
[www.ncpc.org/National
Conference2007](http://www.ncpc.org/NationalConference2007)

NO NAME-CALLING WEEK

No Name-Calling Week, an annual week comprised of educational activities focused on ending name-calling and bullying, is January 22-26, 2007. Anyone can participate in No Name-Calling Week by teaching tolerance, empathy, and other methods to prevent bullying. *Community Works* teachers can use *Session 13: Bullying and Teens: How To Protect Yourself* from the *Community Works* curriculum.



The No Name-Calling Week coalition's website (www.nonamecallingweek.org) offers downloadable resources and curricular materials, tips, and posters and sticker designs to help you and your students conduct an effective and educational week. Lesson One of the No Name-Calling Week curriculum includes youth-written essays about bullying and intolerance; you can download the essays and use them to supplement *Community Works* Session 13, or as part of the No Name-Calling Week 11-lesson curriculum (which you can download or order from their website).

Consider conducting a service-learning project (a requirement for *Community Works* sites) in conjunction with No Name-Calling Week, in order to solidify your bullying prevention and tolerance teaching in students. For anti-bullying service-learning project ideas, check out the *Community Works* Online Session Enhancements for Session 13 at www.ncpc.org/tcc. For a free, electronic copy of *Community Works* Session 13, contact tcc@ncpc.org, with your name, request, and email address.

TCC SERVICE-LEARNING GRANT REMINDER

The second deadline for TCC service-learning grant applications is February 1, 2007. The grants are awards of up to \$500. Only registered *Community Works* sites are eligible to apply for the grants. Please remember the following grant guidelines:



- The project must be youth-led and address or be designed to prevent crime, violence, or drug abuse in a school or community.
- The instructor must submit a completed and typed application form, including the project description, timeline, budget, a statement of need written by a student, a letter of support from an adult supervisor, and a statement of agreement to conduct the project.
- Only apply for the grants if you are a registered *Community Works* or Youth Safety Corps instructor. Your application will not be reviewed if you do not meet this initial requirement.



For more information about the grant application, download the grant information sheet from <http://www.ncpc.org/programs/tcc/grant.php>. To download the grant application, visit www.ncpc.org/tcc. If you have questions about the application process please contact Belén Pereira at bpereira@ncpc.org or 202-261-4152.

If you have a question or concern that you would like to see answered here, please contact tcc@ncpc.org.