

Family Link-up Plan

For each member of the family, fill in the following information. Make sure everyone has a copy and post several around the house. Consider giving copies to trusted friends or neighbors. List out-of-town family phone and email information and numbers of trusted neighbors on back of form.

SAMPLE

Name of Family Member	Work/School Phone and Address (include suite or classroom #)	If at (place), will go to (safe place)	Address and phone of safe place	Will contact family via __:
Sally	333 Third St. Room 956 888-999-0000	If at work, will go to Mable Smith's house	488 Fenster Dr. Apple Hill 888-111-2233	Will call Aunt Tessie Jones in Folktown if local lines are down
		If at exercise class, will come home	Home	N/A
		If at night school, will go to school gym (designated shelter)	Helpful University Hand Memorial Gym 2255 North Oak 888-994-9999	Will call Aunt Tessie Jones in Folktown

A convenient blank form is provided on the back of this page.

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