



National Crime Prevention Specialist

Recertification Guidelines and Renewal Application

National Crime Prevention Council
2614 Chapel Lake Drive, Suite B
Gambrills, MD 21054
Tel: 443-292-4565

www.ncpc.org



Directions for submitting the recertification application for National Crime Prevention Specialist

The renewal applications are a \$50.00 fee. Your renewed certification is valid for three years. You will need to show proof of an additional 300 points of earned certification points for renewal.

1. Review all forms in the application packet. You should have:
 - a. Direction sheet (page 2)
 - b. Application (page 3)
 - c. Point-based guidelines (pages 4-8)

2. Fill out all the information on the application form. Be sure to select the level of certification for which you are applying.

3. Gather all your certificate documents. Use the point-based Certification Guidelines to help determine the point values of your documentation.
 - All certificate documents submitted must be copies. **Please do not submit originals.**
 - Experience points should be supported with employment records or letters of recommendation, including dates of service, from immediate supervisors.
 - Leadership points should be supported with service records or letters of recommendation, including dates of service, from the head of the respective organization.
 - To obtain points for college credits, please include a certified transcript and course description of the qualifying course.

4. Once you have completed the application and gathered all the supporting paperwork, sign the bottom of the application certifying the accuracy of the submitted package.

5. Please send your application, resume, and all documentation to:

National Crime Prevention Association
Attn: Certificate Committee
2614 Chapel Lake Drive, Suite, B
Gambrills, MD 21054

All materials become the property of NCPA and will not be returned, **please do not send originals**. Please allow 90 days to receive notification of the Committee's decision.

National Crime Prevention Association
Application for Recertification–National Crime Prevention Specialist (NCPS)
Applicant Name

Agency/Organization

Address

City _____ **State** _____ **Zip Code** _____

Telephone _____ **Fax** _____

E-mail Address

Desired Level of Certification: The certification process provides for two levels of certification. Level I recognizes the initiative of the beginning crime prevention practitioner and Level II recognizes the accomplishments of veteran prevention practitioners. Documented work experience may be substituted for the Level I training course requirements on a case-by-case basis, as determined by the NCPA Certification Committee.

_____ **Level I Basic Certification**

- 300 points required for recertification.
- Applicants must have completed a 24-hour Basic or Introductory Crime Prevention training course.

_____ **Level II Advanced Certification**

- 300 points are required for recertification.
- Applicants must have completed a 40-hour Basic or Introductory Crime Prevention training course and an approved instructor development training course.

I, the undersigned applicant, certify that the information and documentation provided within this application package to be true and accurate to the best of my knowledge. I understand that any false statements or documentation determined to be fraudulent or forged, may be sufficient cause for rejection or withdrawal of this application.

Applicant Signature _____

Date _____

On the ____ day of _____ in the year ____ before me personally came _____ to me known, who, being by me duly sworn, deposed and say that he/she is employed by the _____ and that he/she was authorized by and did execute the above affidavit at the direction of said entity and that he/she signed her/his name thereto.

Notary Public

Office Use Only
Payment received _____
Date received _____
Reviewer _____

National Crime Prevention Association –National Crime Prevention Specialist Recertification Guidelines

As knowledge about how to prevent crime has grown and become more complex, crime prevention practitioners have been asked to participate in an ever-increasing number of training opportunities just to stay on the cutting edge of the field. Many of them have assumed much larger roles in their individual departments and organizations and have moved beyond the provision of basic crime prevention services. The National Crime Prevention Association (NCPA) recognizes that many crime prevention practitioners have reached a new level of professional development. Toward this end, the NCPA, with support from BJA, with assistance from crime prevention practitioners across the nation, has established a national certification program, the National Crime Prevention Specialist (NCPS) certification, designed to further the professionalization of the crime prevention field.

A. Crime Prevention Defined

Crime prevention is defined as the anticipation, recognition, and appraisal of a crime risk and the initiation of some action to remove or reduce it. In practical application, crime prevention is a pattern of attitudes and behaviors directed both at reducing the threat of crime and enhancing the sense of safety and security, to influence positively the quality of life in our society, and to help develop environments where crime cannot flourish.

B. Eligibility

Any individual with an interest in crime prevention, who works or volunteers, in government or in the private sector, can apply to become a National Crime Prevention Specialist.

C. Benefits of National Crime Prevention Specialist Certification

- National Crime Prevention Specialist certificate
- National Crime Prevention Specialist recognition letter sent to chief/sheriff or organization executive
- Name and organization of approved NCPS designations posted on NCPC/NCPA website.

D. Period of Certification

The period of recertification for the National Crime Prevention Specialist (NCPS) is three (3) years.

E. Documentation

The individual applicant is responsible for providing documentation that supports his/her application and demonstrates that he/she has met the certification qualification requirements. The applicant must provide training course certificates issued by approved or recognized training providers, training records from a recognized agency or organization, and other appropriate verifying documentation.

F. Levels of Certification

As a reminder, the certification process provides for two levels of certification. Level I recognize the initiative of the beginning crime prevention and Level II recognizes the accomplishments of veteran prevention practitioners. Documented work experience may be substituted for the Level I 24-hour Basic or Introductory Crime Prevention training course requirements on a case-by-case basis as determined by the NCPA Certification Committee.

Level I Certification

- 300 points required for recertification.
- Applicants must have completed a 24-hour Basic or Introductory Crime Prevention training course.

Level II Certification

- 300 points required for recertification.
- Applicants must have completed a 40-hour Basic or Introductory Crime Prevention training course and an approved instructor development training course.

If you are currently at Level I and would like to advance to Level II with your renewal, you will require an additional application that documents the additional qualifying 500 points to obtain the new level of certification.

G. Schedule of Points Awarded for Certification or Recertification

Certified points will be awarded for crime prevention training, experience, and other associated crime prevention activities.

1. Training

1.1 Completion of a recognized 40-hour Basic Crime Prevention training course: *125 points*

1.2 Completion of a recognized 24-hour Basic Crime prevention training course: *75 points*

1.3 Completion of an approved 40-hour instructor development course: *50 points*

This may include any law enforcement instructor certification or equivalent instructor certifications approved by the NCPA Certification Committee.

1.4 Completion of a recognized 40-hour advanced crime prevention course: *100 points*

1.5 Additional crime prevention training hours: *20 points per 8 hours – limit 200 points*

1.5.1 Examples of training that qualify for certification points:

Security-related training, crime analysis, public affairs, public speaking, community organizing, training of trainers courses, and other training deemed qualified crime prevention training by the NCPA Certification Committee.

1.5.2 Examples of training that qualify typically will not qualify for certification points:

Criminal investigation, traffic enforcement, forensics, hostage negotiations, car seat installation, or other training deemed not qualified as crime prevention related training by the NCPA Certification Committee.

2. Experience

2.1 Served as an instructor in crime prevention: *5 points* per 8 hours of instruction – limit *100 points*

2.2 Years of experience in providing crime prevention services in a full-time or part-time capacity: 1 to 3 years – *25 points*, 4 to 7 years – *50 points*, 8 to 15 years – *75 points*, over 15 years – *100 points*

3. Conference Attendance

3.1 Attendance at annual national, regional, or statewide crime prevention or security conferences: *10 points* per conference – limit *50 points*

3.2 Served as speaker on crime prevention at a national, regional, or state conference: *20 points* per presentation – limit *100 points*

4. Organization Membership

4.1 Current membership in a state crime prevention association or coalition: 50 points

4.2 Membership in a regional crime prevention association: 50 points

4.3 Membership in other crime prevention related organizations: 25 points

- International Society of Crime Prevention Practitioners
- ASIS International
- National Association of School Resource Officers
- International CPTED Association
- Other organizations approved by the NCPA Certification Committee

5. Leadership Positions

5.1 Served as the president or head of a recognized national, state, or local crime prevention association or coalition: *50 points*

5.2 Served in a management position in a recognized national, state, regional, or local crime prevention association, coalition, or agency: *50 points*

5.3 Served as the chief executive of any government law enforcement, criminal justice, or security agency for three or more years: *50 points*

6. Other Certifications

6.1 Crime prevention practitioner certification awarded by the following states: *500 points*

- Florida Office of the Attorney General – Crime Prevention Practitioner Designation
- New York State Crime Prevention Coalition – Crime Prevention Specialist
- Ohio Crime Prevention Association – Certified Prevention Specialist
- Texas Crime Prevention Association – Certified Crime Prevention Specialist
- Virginia Department of Criminal Justice Services – Crime Prevention Specialist
- Other certifications accepted by the NCPA Certification Committee

Applicants claiming points for a state crime prevention certification cannot also claim points for Basic Crime Prevention or Instructor Certification training they have completed.

The applicant can claim only one state crime prevention certification.

6.2 ASIS International – Certified Protection Practitioner (CPP): *200 points*

Applicants claiming points for the ASIS CPP certification cannot also claim points for Basic Crime Prevention or Instructor Certification training they have completed.

Points for a state crime prevention certification cannot be claimed if the ASIS CPP certification is claimed.

6.3 International Society of Crime Prevention Practitioners – Crime Prevention Specialist Certification: *200 points*

6.4 Fox Valley technical College – Crime Prevention Professional, Practitioner or Specialist: *200 points*

6.5 International CPTED Association – Certified CPTED Practitioner: *200 points*

6.6 School Resource Officer certification: *100 points*

6.7 DARE or GREAT officer certification: *100 points*

6.8 Rape Aggression Defense certification: *100 points*

6.9 NRA Refuse to be a Victim instructor certification: *50 points*

6.10 Certification or training received from other recognized international, national, or state criminal justice, security, or crime prevention programs can be submitted for review and consideration by the NCPA Certification Committee.

7. Publications

7.1 Published crime prevention/security-related articles in a nationally recognized law enforcement, criminal justice, or security publications. Copies of published articles must be submitted with the application: *25 points* per published article – limit *100 points*

8. College Courses

8.1 Completion of college/university courses directly related to crime prevention: 25 points per semester or 2 quarters – *limit 100 points*